

WHEN IS THE PHILIPPINE STATISTICS AUTHORITY-AUTHENTICATED BIRTH CERTIFICATE REQUIRED?



1. First time Passport Applicants;
2. Replacing a lost or mutilated passport;
3. Requiring change in passport entries; and
4. Replacing a brown or green passport bearing no middle name

WHAT ARE THE REQUIREMENTS TO APPLY FOR A PHILIPPINE EPASSPORT?



PHILIPPINE PASSPORT

The Philippines has instituted the electronic passport (ePassport) system for all its citizens. The ePassport features microchip technology and a host of other security features thereby ensuring that Philippine passports are virtually tamper-proof. ePassport issuance is also compliant with the security standards set by the International Civil Aviation Organization (ICAO). The Philippine ePassport has an integrated circuit (chip) within its pages containing data that are essential in verifying the identity of the passport holder. These include the personal biographical information found on the data page of the passport, the biometrics of the passport holder, the unique chip identification number, and a digital signature to verify the authenticity of the data stored on the chip. The chip technology allows the information stored in an ePassport to be read by special chip readers at almost every international port of entry.

IMPORTANT TIMELINES

The Philippine Consulate General receives and processes applications for ePassports, which in turn is sent to the Department of Foreign Affairs in Manila for printing and issuance. Please allow **4 to 6 weeks** for the entire process up to release of passport to applicant.

The Philippine Consulate General advises all Philippine passport holders, whose passports are expiring **within the next 6 months**, to renew their passports if they intend to travel within the aforementioned period.

PHYSICAL PRESENCE IS MANDATORY FOR ALL APPLICANTS

All Filipino citizens applying for passports with the Philippine Consulate General will no longer need to submit photographs, as their picture, together with their fingerprints and signature, will be taken on-site. This means that all passport applicants, regardless of age, are henceforth **required to appear personally**.

APPOINTMENT IS NOT REQUIRED

There is no need for an appointment as applicants are **served on a walk-in basis**.

PASSPORTS REQUIREMENTS

Important Reminders

The Philippine Passport is at all times the property of the Republic of the Philippines. It must be surrendered upon demand by an authorized representative of the Philippine Government.

Alteration, addition, or destruction of contents is strictly prohibited. Any unauthorized change will render a passport invalid and will have accompanying penalties.

Using the passport as collateral is against the law and will automatically render the passport cancelled.

The information provided in the passport application form must be true and correct. The documents that will be submitted should be authentic. Under the law, making false statements in passport application form, furnishing falsified or forged documents in support thereof are punishable by law.

BEFORE APPLYING FOR A PHILIPPINE PASSPORT:

1. The public is advised to secure their passports **prior** to booking their flights. Flight bookings should ONLY be made if passports are still valid for at least six (6) months;
2. Personal appearance is required for all applicants;
3. Prepare all the originals and photocopies of the documentary requirements for passport application.
4. *All applicants are required to wear decent clothing for passport photo capture. Plunging necklines, sleeveless clothing, spaghetti strapped tops, see-through tops, sando, tube tops, halters and the like are prohibited.*
5. Jewelries and contact lenses are not allowed during photo capturing (clear contact lenses are allowed)

AFTER APPLYING FOR A PHILIPPINE PASSPORT:

1. Applicant shall bring the passport receipt/ claim stub for release of their passport. In case of lost of both the passport receipt and claim stub, an Affidavit of Loss is required.
2. For applicants 13 years old and above, immediately affix the signature on the third page of the passport booklet upon receipt of the passport. For minors 12 years old and below, leave it blank.
3. Check if all the data on the passport are correct.
4. If the applicant cannot personally claim his/her passport, an immediate family member or an authorized representative shall present a Letter of Authorization or a Special Power of Attorney respectively, to claim the passport in behalf of the applicant.
5. Passports unclaimed after six (6) months will be cancelled per Department of Affairs Order No. 37-03.
6. Do not staple anything on the passport booklet, especially the covers as, it may damage the electronic chip and render the epassport unreadable.

NOTE: PLEASE SCROLL FURTHER DOWN FOR REQUIREMENTS FOR THE FF:

(I) ADULT APPLICANTS – RENEWAL OF ePASSPORT

(II) MINOR APPLICANTS – NEW OR RENEWAL

For Adult Applicants (18 Years old and above)

NEW APPLICATION

CORE REQUIREMENTS

1. Personal Appearance
2. Accomplished Application Form ([click here](#) for Blank Application Form)
3. Original copy of **Philippine Statistics Authority** (PSA) Authenticated Birth Certificate on Security Paper with **ONE photocopy**

-Copies may be ordered online at via www.psaserbilis.com.ph

*4. Married Females (only if using the husband's last name) must **also** submit Original copy of PSA Authenticated Marriage Contract on Security Paper or Report of Marriage duly authenticated by the PSA or the Philippine Consulate General*

-Copies may be ordered online at via www.psaserbilis.com.ph

5. Any of the following Valid IDs with one (1) Photocopy ([click here](#) for the List of Acceptable IDs for Passport Processing)

Additional requirements may be required. Please refer to the section below for **additional requirements for Adult New Applications*

6. Original and 1 Photocopy of Proof of Filipino Citizenship (ex. US Permanent Resident Card, US Work Permit or US Visa)

SUPPORTING DOCUMENTS

In addition to the core requirements, the following supporting documents will be further required in the following cases:

In case of Late Registered Birth Certificate

If Birth Certificate was registered **at least ten (10) years ago**, application will be treated as a regular application, and no additional supporting documents will be required

- If Birth Certificate was registered **less than ten (10) years ago**, applicant must submit IDs that **pre-date** the late registration
- If applicant has no ID's that pre-date the late registered Birth certificate, applicant must produce current IDs and National Bureau of Investigation (NBI) Clearance.

In case applicant has NO Birth Certificate or Report of Birth

- **If applicant was born AFTER 1950** - applicant must first file for late registration with Local Civil Registrar (LCR) or Consular Office with jurisdiction over the place where applicant was born. Applicant will then submit the original copy of the PSA authenticated late registered Birth Certificate with the requisite supporting documents and IDs that pre-date the late registration

- **If applicant was born ON OR BEFORE 1950** - applicant must submit original copies of PSA Authenticated Certificate of No Birth Record **and** Affidavit of Two Disinterested Persons attesting to the identity of the applicant.

If Female Applicant's marriage has been dissolved and wants to revert to maiden surname



- Applicant must submit original copy of the **annotated** PSA Marriage Certificate (MC) or Report of Marriage (ROM) stating that the marriage has been dissolved; OR
- Alternatively, if annotated MC or ROM from PSA is not yet available, applicant must submit a Certified True Copy of the **Court Order** dissolving the marriage **and a Certificate of Finality** from the court.

If applicant lacks data in Birth Certificate or Report of Birth

Applicant must submit proof of filing of supplemental report or correction from the Local Civil Registrar (LCR)

If applicant has discrepancy in data in Birth Certificate / Report of Birth and other documents

¹If the discrepant data is in the BC, the applicant must submit annotated birth certificate authenticated by PSA reflecting the corrected entry. If the discrepant data is in the other documents, the BC will be followed.

- Discrepancy in first name - Applicant must submit a copy of the petition and supporting documents for correction of first name filed with Local Civil Registrar (LCR) or Philippine Consulate
- Discrepancy in other data - Applicant must submit annotated birth certificate authenticated by PSA reflecting the corrected entry

- If applicant has discrepancy in data in Birth Certificate / Report of Birth and other documents ¹

If applicant is a Dual Citizen

- Original PSA authenticated Birth Certificate/Report of Birth **and** Original Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI) **and** a photocopy
- Government issued IDs (Philippine or from country of second citizenship)

If applicant is a Naturalized Filipino Citizen

- Identification Certificate of Naturalization from the Bureau of Immigration (BI)

If applicant obtained Filipino citizenship by Election

- Affidavit of Election of Philippine Citizenship
- Identification Certificate of Election from BI

If applicant has been granted citizenship by Act of Legislation

- Certified true copy of the law granting citizenship
- Foreign Birth Certificate authenticated by the Philippine Consulate

Renewal of

NON-ELECTRONIC P

For Adult Applicants (18 Years old and above)

RENEWAL OF ePASSPORT



CORE REQUIREMENTS

1. Accomplished Application Form ([click here](#) for Blank Application Form)
2. Personal Appearance
3. Current ePassport **with photocopy of data page**
4. Original PSA authenticated documents of any of the following that will support the change of name (if applicable):

- Marriage Contract
- Annotated Birth Certificate
- Annotated Marriage Contract to show annulment/divorce/court ordered instruction
- Death Certificate of Spouse

5. *Married Females (only if using the husband's last name) must **also** submit Original copy of PSA Authenticated Marriage Contract on Security Paper or Report of Marriage duly authenticated by the PSA or the Philippine Consulate General*

-Copies may be ordered online at via www.psaserbilis.com.ph

Additional requirements may be required. Please refer to the section below for **additional requirements for Adult Renewal Applications*

▣ SUPPORTING DOCUMENTS



In addition to the core requirements, the following SUPPORTING DOCUMENTS will be further required for the following cases:

Note: Some cases will require the application to be treated as a New Application rather than a renewal

In case of a Lost VALID ePassport -	will be treated as
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Additional Requirements for Lost Valid ePassport

- Affidavit of Loss in English

Additional 15 business days clearing period for Lost Valid Passports.

In case of Lost EXPIRED Passport -	will be treated as
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Additional Requirements for Lost Expired Passport

- Affidavit of Loss in English

In case of renewal of a FREQUENTLY LOST Passport -	will be treated as
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Additional Requirements for renewal of Frequently Lost Passport

- Affidavit of Loss in English

In case applicant	previously used
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Additional Requirements for Applicants who previously used Travel Documents to Travel back to the Philippines

- Original Travel Document
- Affidavit of Explanation

In case applicant	lost
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Additional Documents for Lost Travel Documents used to travel back to the Philippines

- Original Travel Records from Bureau of Immigration
- Affidavit of Explanation

In case passport has been mutilated or damaged -	will be treated as
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Additional requirements for Mutilated and / or Damaged Passports

- Affidavit of Explanation
- Applicant must surrender mutilated/damaged passport

In case applicant is a Dual Citizen	(in addition with the Re
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- Government Issued IDs (Refer to Valid Philippine Government Issued IDs or their secondary citizenship/residence counterparts)

- Report of Birth **OR** Identification Certificate issued by the Philippine Embassy/Consulate or the Bureau of Immigration

In case applicant is a Naturalized Citizen	(in addition with the Re
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- Identification Certificate of Naturalization from Bureau of Immigration

In case applicant is a Filipino citizen by Election

(in addition with the Re

- Affidavit of Election of Philippine Citizenship
- Identification Certificate of Election from BI

For MINOR Applicants (Below 18 years old)

NEW OR RENEWAL

CORE REQUIREMENTS

1. Accomplished Application Form ([click here](#) for Blank Application Form)
2. Personal Appearance of minor applicant **and** either of the parents or authorized adult companion
3. PSA Birth Certificate -**Copies may be ordered online at via www.psaserbilis.com.ph**
4. Passport or Valid Government-issued of either of the parents ([click here](#) for the List of Acceptable IDs for Passport Application)
5. School ID of minor (if available)

Additional requirements may be required. Please refer to the section below for **additional requirements for Minor New Applications*

SUPPORTING DOCUMENTS

In addition to the core requirements, the following SUPPORTING DOCUMENTS will be further required in the following cases:

In case applicant has No PSA Birth Certificate/Report of Birth yet

- **If born in the Philippines:** Certified True Copy of Local Civil Registrar (LCR) Birth Certificate authenticated by PSA
- **If born abroad:** Original copy of Report of Birth or first indorsement from Consular Records Division

In case applicant is not accompanied by the parent/s during the application process

- Applicant must submit a **Special Power of Attorney (SPA)** executed by the parent/s designating the minor's companion to assist in the application process. The SPA must be authenticated by the Philippine Embassy/Consulate, if executed abroad
- Passport or Valid Government-issued ID of authorized adult companion ([click here](#) for the List of Acceptable IDs for Passport Application)

In case applicant is not traveling with parent/s

- Applicant must submit a clearance from the Department of Social Welfare and Development (DSWD) and Affidavit of Support and Consent executed by the parent/s. The Affidavit of Support and Consent must be Consularized by the Philippine Embassy/Consulate, if executed abroad
- Passport or Valid Government-issued ID of authorized adult companion ([click here](#) for the List of Acceptable IDs for Passport Application)

In case applicant is an illegitimate child in custody of the Mother

- Personal Appearance of minor applicant **and** mother or authorized adult companion

- PSA Birth Certificate
- Passport or Valid Government-issued ID of mother or authorized Adult Companion ([click here](#) for the List of Acceptable IDs for Passport Application)

- *If applicant is not accompanied by mother during the application process, applicant must submit a Special Power of Attorney (SPA) executed by the mother designating the minor's companion to assist in the application process. The SPA must be authenticated by the Philippine Embassy/Consulate, if executed abroad*

- *If applicant is not traveling with Mother, applicant must submit DSWD clearance and Affidavit of Support and Consent executed by the mother. The Affidavit of Support and Consent must be authenticated by the Philippine Embassy/Consulate, if executed abroad.*

If the applicant is an Illegitimate child and mother is deceased / absent and father is unknown

- Personal Appearance of minor applicant **and** adult guardian

- PSA Birth Certificate
- Valid Passport or valid government-issued ID of adult guardian ([click here](#) for the List of Acceptable IDs for Passport Application)

- DSWD Clearance
- Affidavit of Guardianship

If the minor applicant has undergone the process of domestic adoption

- Personal Appearance of minor applicant **and** adoptive parent/s

- PSA Birth Certificate
- Valid passport or valid government-issued ID of adoptive parent/s ([click here](#) for the List of Acceptable IDs for Passport Application)

- Court Decree of Adoption
 - *If applicant is not accompanied by adoptive parent/s during the application process, applicant must submit a Special Power of Attorney executed by the adoptive parent/s designating the minor's companion to assist in the application process. The Special Power of Attorney must be authenticated by the Philippine Embassy/Consulate if executed abroad.*

 - *If applicant is not traveling with adoptive parent/s, applicant must submit DSWD clearance and Affidavit of Support and Consent executed by the adoptive parent/s. The Affidavit of Support and Consent must be authenticated by the Philippine Embassy/Consulate if executed abroad.*

If the minor applicant is undergoing or has undergone the process of foreign adoption / Inter Country Adoption

- Personal Appearance of minor applicant **and** ICAB representative

- PSA Birth Certificate/PSA Certificate of Foundling
- Endorsement from ICAB
- Certificate of Child Available for Adoption/Deed of Voluntary Commitment
- Placement Authority issued by ICAB
- Certificate for Issuance of Passport issued by ICAB
- Clearance for Inter-Country Adoption
- Child Study Report
- DSWD clearance

If the applicant is a foundling and NOT for adoption

Personal Appearance of minor applicant **and** adult guardian

- PSA Certificate of Foundling
- Passport or Valid Government-issued ID of adult guardian ([click here](#) for the List of Acceptable IDs for Passport Application)

- DSWD clearance
- Affidavit of guardianship

In case of a Lost VALID ePassport -	will be treated as
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Additional Requirements for Lost Valid ePassport

- Affidavit of Loss in English (signed by parent/s, legal guardian or person authorized by parent/s who will accompany the minor applicant on the day of application)

Additional 15 business days clearing period for Lost Valid Passports.

In case of Lost EXPIRED Passport -	will be treated as
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Additional Requirements for Lost Expired Passport

- Affidavit of Loss in English (signed by parent/s, legal guardian or person authorized by parent/s who will accompany the minor applicant on the day of application)

In case of renewal of a FREQUENTLY LOST Passport -	will be treated as
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Additional Requirements for renewal of Frequently Lost Passport

- Affidavit of Loss in English (signed by parent/s, legal guardian or person authorized by parent/s who will accompany the minor applicant on the day of application)

In case applicant used a Travel Document to travel back to the Philippines	will be treated as
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Additional Requirements for Applicants who used Travel Documents to Travel back to the Philippines

- Original Travel Document
- Affidavit of Explanation (signed by parent/s, legal guardian or person authorized by parent/s who will accompany the minor applicant on the day of application)

In case applicant lost the Travel Document used to travel back to the Philippines	will be treated as
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Additional Documents for Lost Travel Documents used to travel back to the Philippines

- Original Travel Records from Bureau of Immigration
- Affidavit of Explanation (signed by parent/s, legal guardian or person authorized by parent/s who will accompany the minor applicant on the day of application)

In case passport has been mutilated or damaged -□	will be treated as
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Additional requirements for Mutilated and / or Damaged Passports

- Affidavit of Explanation (signed by parent/s, legal guardian or person authorized by parent/s who will accompany the minor applicant on the day of application)
- Applicant must surrender mutilated/damaged passport

In case applicant has No PSA Birth Certificate/Report of Birth yet

- **If born in the Philippines:** Certified True Copy of Local Civil Registrar Birth Certificate authenticated by PSA
- **If born abroad:** original copy of Report of Birth or first indorsement from Consular Records Division
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FREQUENTLY ASKED QUESTIONS

WHAT IS A PASSPORT?



Under Republic Act No. 8239 (The Philippine Passport Act of 1996) a Philippine passport is a document issued by the Philippine Government to its citizens requesting other governments to allow its citizens to pass freely, and in case of need, to give them lawful aid and protection.

WHO OWNS THE PHILIPPINE PASSPORT?



The passport remains at all times the property of the Philippine Government, the holder being a mere possessor thereof. The fraudulent acquisition, loss or destruction of the Passport is a crime punishable under the law, with penalties stipulated under RA 8239. The Consular Officer is authorized to determine if the applicant can apply for a passport, and what documentary evidence must be presented.

WHO CAN ISSUE A PHILIPPINE PASSPORT?



Only the Secretary of Foreign Affairs or any of his authorized consular officers may issue a Philippine passport.

WHO CAN APPLY FOR A PHILIPPINE PASSPORT?



- Only citizens of the Republic of the Philippines are entitled to a Philippine passport.
- Former Filipino Nationals who are naturalized citizens of foreign countries are no longer entitled to use or renew their Philippine passports, having lost their Philippine citizenship (Commonwealth Act No. 63 of 1936)
 - Those who have acquired foreign citizenship by naturalization but have reacquired Philippine citizenship upon taking the oath of allegiance to the Republic of the Philippines in accordance with R.A. 9225 the "Citizenship Retention and Re-acquisition Act of 2003" may apply for Philippine passports, if they satisfy the requirements of R.A. 8239 "The Philippine Passport Law"
 - In the interest of national security, public safety and public health, a consular officer may refuse to issue a passport, restrict its use, withdraw or cancel a passport.

In view of the need to determine an applicant's current citizenship, a consular officer may require an applicant to present a valid document of foreign residency i.e., a US Permanent Resident Card, US Visa, INS notice, etc.

DOES IMMIGRATION STATUS IN THE US MATTER WHEN I AM APPLYING FOR A PASSPORT?



No matter what your status is here in the US, you can apply for a Philippine Passport, provided that you can show us that:

1. You are who you say you are – Proof of Identity
2. You are still a Filipino citizen – Proof of Citizenship

What the Consulate verifies is the truth of the Oath signed by all passport applicants:

“I solemnly swear under penalty of law that I am a Filipino; I am the person in the attached photograph; the thumbprints on this form are mine, I have never made false representations in any of my passport applications; the statements made on this Application Form are true and correct; and the attached supporting documents are authentic.”

WHAT KIND OF PASSPORT WILL I RECEIVE?



Applicants able to comply with requirements will receive the new Philippine ePassport. The ePassport is a project of the Philippine Department of Foreign Affairs, in compliance with the

requirements of the International Civil Aviation Organization (ICAO), a specialized agency of the United Nations created to promote the safe and orderly development of international civil aviation throughout the world. The 188 contracting states of the ICAO, which includes the Philippines, agreed to issue ICAO Standard ePassports by 2012. The DFA started issuing ePassports in 2009, three years ahead of the deadline.

An ePassport is a passport which features microchip technology, using an integrated circuit containing data essential in verifying the identity of the passport holder. These include the personal information found on the data-page of the passport, the biometrics (fingerprints) of the passport holder, the unique chip identification number, and a digital signature to verify the authenticity of the data stored on the chip.

Once a chip is rendered, it can no longer be changed, so the reliability of the information is intact. The information on the chip can also be cross-checked and verified against the data-page of the passport, which contains an integrated photograph of the passport holder, a digitized secondary photo, and an electronic print of the holder's signature, covered by an ultrathin holographic laminate, among other security features.

The chip, embedded in the booklet itself, is more resilient than the machine-readable zone on which the old machinereadable passport (MRP) relies. Information can be read through a "contactless" scanner, reducing the likelihood of tearing during the scanning process. Hence, the security and durability provided by the ePassport is superior to the MRP. Since the job of the border officials is to verify citizenship, identity, and desirability of the travelling foreigner, having a passport with this kind of integrity, which validates identity and citizenship, leaves only one thing for the immigration official to determine - Whether or not a traveling foreign national is considered a desirable alien. This will depend heavily on the conduct, background, and history of the traveler.

HOW LONG DOES IT TAKE TO PROCESS A PHILIPPINE PASSPORT?



All passports are printed by the Department of Foreign Affairs in Manila.

Processing at the Consulate of the passport application is on a “**first-come first served**” basis. It usually takes approximately

35 minutes

from start (filing of application) to finish (biometrics.) A

passport claim stub

stating the date your new passport will be available for release will be given to each applicant.

In view of transit time to and from Manila, regular passport applications received abroad will be available **from four (4) to eight (8) weeks from the date of application.** Applicants are advised to plan trips or interviews where they will need valid passports only AFTER RECEIVING THE NEW EPASSPORT.

DO I NEED TO COME TO THE CONSULATE PERSONALLY TO APPLY FOR A PASSPORT?



Yes, PERSONAL APPEARANCE IS MANDATORY FOR ALL, since the biometrics of the applicant is captured during the application process.

Hence, **APPLICATION BY MAIL IS NOT ACCEPTED.**

WHAT ARE THE NEW PHOTO REQUIREMENTS FOR THE EPASSPORT?



Regular Renewal / First Time Passport applicants - **NO PASSPORT PHOTO REQUIRED** - your photo will be taken digitally by our processors during the passport application enrollment step.

Pose:

o Straight frontal shot (no tilting of head)

o "Medium" smile (no teeth showing)

o Collared shirt/decent attire

o Both ears visible/both eyebrows visible (no bangs)

oHead scarf/veil for religious or health reasons allowed

IMAGE CAN BE REJECTED FOR THE FOLLOWING REASONS:

oDistorted image – head is tilted or smile is too wide

oWomen - excessive makeup, large earrings

oMen – wearing makeup, earrings

ocolored contact lenses that disguise the natural color of the applicant's eyes (**clear contact lenses however, are allowed**)

ouse of headgear other than scarf/veil for religious or health reasons

ouse of eyeglasses/shades

opoor photo quality/poor or uneven lighting

Replacement of Lost Passport / Irregular cases - One (1) colored passport-size (4.5cm X 3.5cm) photo with plain white background required.

You may have your passport photo taken at any studio, as these will only be used for filing

purposes.

How do I change or amend data on my passport?



The applicant is advised to present documents to justify the need to change/amend data found on his/her passport. The Consular Officer reserves the right to require further proof. Applicant is further advised that implementing changes/amendments may not be carried out immediately, but may require corresponding with the Philippine Statistics Authority.

□□□□ Would it be possible to keep my current passport “uncancelled” while the new one is being processed?



The Philippine Consulate General will not cancel a passport as long as it is valid. The applicant is only required to present it to the Philippine Consulate General when he/she comes to apply for a passport. Once the new passport arrives, the applicant is required to present his/her “old” passport for cancellation. Once cancelled, the old passport will also be returned to the applicant.

☐☐☐ ☐ **If I cannot come in person, could I receive my passport through the mail?**



An applicant's passport may be mailed as long as he/she provided the Philippine Consulate General with a self-addressed return envelope, with appropriate stamps for express or priority mail and with tracking numbers via the US Postal Service.

The name of the passport applicant should be the same name indicated on the said self-addressed envelope.

For applicants outside the US, pre-paid mailing envelope from DHL.

The US Postal Service has made price changes in its mailing services effective January 2018:

TYPE

NEW

Priority Mail Express Flat Rate Envelope

US\$24.70

Priority Mail Regular Flat Rate Envelope

US\$6.70

Please be guided accordingly.

Can someone else pick up my passport on my behalf?



An applicant's passport may be received by someone else, as long as the representative could present the following:

- (a) Letter of Authorization;
- (b) Original and photocopy of the ID of the representative;
- (c) Current Passport of the applicant – if it is subject to cancellation; and
- (d) Passport claim stub

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□ □□□ **What can I do if I do not have the luxury to wait for four to eight weeks for the arrival of my passport?**



All applicants are advised to apply at least six months prior to the expiration of their respective passports to avoid any inconvenience.

If an applicant has an emergency travel to the Philippines, he/she could be issued a [Travel](#)

Document

. A Travel Document is a one-way authority to travel to the Philippines in lieu of a passport.

The applicant needs to establish proof that your impending travel is an emergency (e.g. death in the family, medical or legal emergencies, and other analogous cases).

END